



## EMPLOYMENT HISTORY

**Start with present or most recent employer.** Please provide complete full-time, part-time and on-call employment history.

|                      |   |   |
|----------------------|---|---|
| Company Name         |   | Telephone<br>(      )   |
| Address              |   | Employment Dates (Month & Year)<br>From:                      To: |
| Name of Supervisor   | Hourly / Salary Rate of Pay<br>Start:                      End: | Reason for leaving and explanation                                |
| Job title and duties |   |   |

|                      |   |   |
|----------------------|---|---|
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| Job title and duties |   |   |

|   |
|---|
| Please explain any gaps in your employment history: |
|---|

## AVAILABILITY

**Days and Hours Available: (If employed, I will notify my supervisor in writing, should my availability change)**

Place an "x" in the box that corresponds with your availability.

| Day             | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------------|--------|--------|---------|-----------|----------|--------|----------|
| Any Shift       |        |        |         |           |          |        |          |
| Day Shift       |        |        |         |           |          |        |          |
| Afternoon Shift |        |        |         |           |          |        |          |
| Evening Shift   |        |        |         |           |          |        |          |
| Overnight       |        |        |         |           |          |        |          |

## APPEARANCE POLICY

**All employees are expected to adhere to this appearance policy.** MHC has a rich history of tradition that our guests have come to expect over the years, resulting in this integral role of each employee.

Maintaining a professional, business like appearance is important to the success of the Company. Appearance is a significant element of the Company's image. To this end, it is the policy of the Company that an employee's dress and grooming be, in the Company's opinion, appropriate to the employee's work situation and be in well groomed attire and presenting a professional image. Business dress will define the normal workday attire for those employees working in an office environment but front of the house and back of the house attire is always superseding business dress and your attire will be determined by your manager and should be appropriate to the job being performed.

## MORRISSEY HOSPITALITY COMPANIES APPLICANT AUTHORIZATION

I certify that answers to be given on this application are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the Company.

I consent to and authorize Morrissey Hospitality Companies Inc. to conduct inquiries from former employers to furnish any reference information concerning me, including achievement, wage history, performance, attendance, disciplinary information and reason for separation of employment, relating to my employment to my former employer(s).

It is expressly understood that any information given is to be used for the purpose of determining my acceptability for employment.

I also hereby release the above named former employer and its agents and employees, from all liability for damages and claims, including but not limited to defamation, interference with contract, or prospective economic advantage and negligence, I have or may have which arise or result from any reference information provided pursuant to this authorization or any attempts to comply with this information.

I also understand that Morrissey Hospitality Companies, Inc. requires the successful completion of a urinalysis for drug testing purposes as a condition of employment. By submitting this Application for Employment, I hereby consent to said tests at Morrissey Hospitality Company Inc's discretion.

### **Do Not Sign Until You Have Read The Above Applicant Statement.**

I certify that I have read, fully understand and accept all terms as stated above.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name Here: \_\_\_\_\_

